

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Innocademy / iCademy

Date of Drill: 10-19-2016 Time drill was held: 1:10 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min. 21 sec.

Total Participants: 386 (308 Inno) (78 iCademy)

Remarks: NO corrections needed.

This report is for emergency drill # 3 for school year 2016-17 (#1 tornado)

Name of person conducting drill: Heidi Walters

Title of person conducting drill: Secretary / emergency team

Signature of person conducting drill: Heidi Walters

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title Andy Meredith - iCademy teacher / emergency team

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_