

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Innocademy/

Date of Drill: 11-10-16 Time drill was held: 10:10 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min 54 sec.

Total Participants: 390 (308 Innocademy, 82 iCademy)

Remarks: Correction needed, student carried another student down the stairs. Correction taken, students were talked to about not carrying people

This report is for emergency drill # 4 for school year 2015-2016 (#3 fire drill)

Name of person conducting drill: Heidi Watters

Title of person conducting drill: Secretary/emergency team

Signature of person conducting drill: Heidi Watters

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Andy Meredith - iCademy teacher/emergency team

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____