

Meeting of the Board of Directors
Agenda
Regular Board Meeting

Monday January 16th, 2016 at 5:00 p.m.
8485 Homestead Dr.
Zeeland, MI, 49464

1. **CALL TO ORDER:** Called to order by Drew DeMeester at 5:09 pm
2. **ATTENDANCE:** Brook Drooger, Drew DeMeester, Mark Veldhoff, Larry Plaiser, Dave Zimmer, Sara Vereeke Via phone: Shawn Killilea, James Breaugh
3. **PUBLIC COMMENT - ON AGENDA ITEMS:** NONE
4. **CONSENT AGENDA** Drew DeMeester made a motion to approve the consent agenda as modified, Larry supported, approved unanimously
 - a. Agenda : Modifications: moving review of financials before management reports, cross off D under action items
 - b. Previous Minutes – Board Meeting December 12, 2016: Drew proposed - passed unanimously
5. **MANAGEMENT REPORTS**
 - a. SR Reports: Updates will be included next month – SR meetings happening tonight.
 - b. Church renting facilities for Sunday – win win for school – income for renting facility during days/times school isn't here. They are building a stage with AV system that school can use stage for graduation, etc.
 - c. Survey results: Overall good results. Found priorities of what to focus on.
 - New system for learning management – last year feedback showed old system did not work for parents. Will be evaluating solutions for spring and a long term fix for the fall.
 - Need to do more training for new families to make sure they are comfortable with technology. We have improved this training/orientation, but need to do more to insure new families are on boarded smoothly
 - d. Changes in staff – Social Studies teacher left. Replacing with:
 - Spanish Teacher Assistant - filled
 - Part Time Social Studies Teacher Position - filled
 - Looking for Math Teacher Assistant – looking to fill
 - e. Enrollment Update: Down ½ FTE from December – 10 students unenrolled (6 that we dropped because they were not fulfilling requirements of classes) and 9 new students added in December. Have had a lot of inquiries – a couple families are back after trying something else.
 - f. Professional Development – reviewed schedule of PD for the remainder of the year – including MACUL conference – all staff will be attending this

conference and we were selected to present a session on building relationships in a virtual school

- g. Upcoming Trips: High school trip to the UK to Ireland, London & Paris. Middle School: option to go Washington DC or Costa Rica – no one signed up for Costa Rica, 6 students going to Washington DC
- h. Upcoming dates – Brook sending list out to board – board is invited to participate in any activities they would like
- i. New Website: new site launched and is beautiful! Really reflects who iCademy is – encourage board to take a few minutes to see the new site.

6. FINANCIALS

- a. Monthly Financials:
- b. Quarterly Financials
 - i. Dave Reviewed Monthly and Quarterly Financials:
 - Current financials are comparable to last year currently

7. DISCUSSION ITEMS

- a. Learning Management System (LMS) Discussion: Looking at options for best LMS for iCademy. Here are the options being considered:
 - Fuel Ed is moving to a different LMS called D2L,
 - Upgrade blackboard,
 - Connections (K-12)
 - May have cost savings for not purchasing all Fuel Ed classes.
 - Advantages of Blackboard: integrates with Infinite Campus so it would save administration time for staff. The integration with infinite campus is a one-time cost of \$8000. Also have an app that would be convenient, but also has a cost.
 - Question – can ISD support/help? Not a lot available from ISD for virtual schools – meant for brick and mortar schools.
 - Tyler will be meeting with Keith from Vector to learn more about the new version of Blackboard to understand it's capabilities
 - Need to make a decision by February to start the buildout.
- b. Health Advisory Committee: Katie Wilson inviting parents to be a part of this team. State requirement to have clergy, parents, teachers on team. Have board approved philosophy of abstinence – need to now put together comprehensive curriculum beginning with 4th grade.
- c. Recon Report: Facilities team went through this audit and it went great.

8. ACADEMIC PERFORMANCE

- a. Update on Title I Onsite Review:
 - Very complimentary – said it is clear we are doing what is best for kids
 - Surprised at our low intervention numbers – but were impressed with how much the classroom teachers are doing in their classrooms to
- b. LSSU Fall 2016 Academic Performance Report: a lot of “less than 10 kids” in the graphs – Brook needs to dig into why this is – could be because there are changes in students from year to year. This report doesn't show a lot of information that we can dig into.

- c. Testing Calendar
 - MAPs Testing coming up for students in April
 - Selected to do NAPE test – will come in and administer test with 4th graders – hard when families feel like we are over-testing already. Will need to communicate with parents the importance of these tests to they understand them

9. ACTION ITEMS

- a. Open Enrollment Timeline: Drew made motion to approve open enrollment timeframe as presented, Support by Larry, passed unanimously
 - Open Enrollment March 1 – 20th with lottery (if needed) on March 24th
 - Have to put notice in paper – saves money by putting it in together with Innocademy
- b. Fall 2016 Board Policy Updates: Drew made motion to approve the 2016 Board Policy Updates as presented, Supported by Larry, passed unanimously
 - No questions/comments
- c. Nomination of Rebekah deVries Drew made a motion to approve Rebekah deVries as an additional member of the iCademy School Board, Supported by Mark, passed unanimously
 - Additional member to add to the board – parent of iCademy student
 - Needs to go through LSSU approval process
- d. Next Board Meeting February 20, 2017

10. LSSU COMMENT: NONE

11. PUBLIC COMMENT - ON NON-AGENDA ITEMS: NONE

12. ADJOURNMENT: meeting adjourned by Drew DeMeester at 6:13
NEXT REGULAR MEETING: February 20, 2017

Minutes of all board meetings are available after approval by the board at:

iCademy Global

Attn: Sean Killilea

8485 Homestead

Zeeland, MI 49464

616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of iCademy Global located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Brook Drooger at (616) 610-0031 at least two (2) days prior to the meeting.