

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Inno Academy / i Academy

Date of Drill: 9-29-16 Time drill was held: 2:14 (pm/am)

Exact time required to evacuate/shelter/secure: 2min 23sec

Total Participants: 386 (310 Inno) (76 i Academy)

Remarks: Went very good no corrections needed

This report is for emergency drill # 2 for school year 16-17. (#2 fire drill)

Name of person conducting drill: Hoidi Walters

Title of person conducting drill: Secretary / emergency team

Signature of person conducting drill: Hoidi Walters

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Andy Meredith - i Academy teacher / emergency team

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____