

Meeting of the Board of Directors

Minutes  
Regular Board Meeting

**Monday December 17th, 2018 at 4:30 p.m.**  
**8485 Homestead Dr.**  
**Zeeland, MI, 49464**

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School Purpose: Create leaders and innovators through world-class education to the families of Michigan and eventually to developing countries throughout the world.

1. Call to Order: Mark Veldhoff called the meeting to order at 4:33 pm
2. Attendance
  - a. Board Members Present: Mark Veldhoff, Drew DeMeester, Betsy Bulthuis, Rebekah deVries, Sean Killilea
  - b. Guests: John Chandler, Tyler Huizenga, Sara Vereeke, Dave Zimmer, Leisa Lobbezoo
3. Public Comment on Agenda Items: NONE
4. Consent Agenda: Mark Veldhoff made a motion to approve the consent agenda. Drew DeMeester seconded. Passed unanimously
  - a. Agenda
  - b. Previous Minutes – Regular Board Meeting on November 26th, 2018
5. Celebrations of the school
  - a. Roundtable
    - i. Betsy Bulthuis: Spent some time on the iCademy website and found the blog. She learned a ton about the school and complimented the team on the information found there.
    - ii. Tyler Huizenga: Spent quite a bit of time with board members lately and has enjoyed it! Lots of great things going on collaboratively with Innocademy and Innocademy Allegan.
    - iii. Sara Vereeke: Angel tree for families – DeeDe DeFrell did a great job organizing, and we received a lot of donations.



- iv. Dave Zimmer: Appreciates the strategic planning discussions happening – has enjoyed being involved in these conversation
  - v. Leisa Lobbezoo: MTSS is going well – benchmarking students and helping them achieve their goals
  - vi. Rebekah deVries: Teachers working with students whose energy level is waning heading
  - vii. Mark Veldhoff: Been working on virtual community strategic initiative – exciting to see plans for this and excited about the direction.
  - viii. Sean Killilea: Saw a bus outside Innocademy – shows that we are growing and moving.
6. Strategic Thinking
- a. IES Strategic Plan: Tyler Huizenga shared that the IES Board is going to be working on their strategic plan and is creating steps to implement this plan. There are some great opportunities for iCademy to contribute to this strategic plan. Tyler will share more about this in the coming months.
  - b. Restructuring Discussion: Tyler Huizenga shared with the board about the Restructuring discussions currently happening with the iCademy staff. The team is analyzing where our enrollment is along with where we are spending our funds with the goal to align expenses with student enrollment while providing excellent education opportunities for kids. The board offered some good suggestions/recommendations for this process and had a good discussion around this issue.
7. Action Items
- a. Make a motion to approve budget amendment as presented: Mark Veldhoff made a motion to approve the budget amendment as presented. Drew DeMeester seconded. Passed unanimously
    - i. Dave Zimmer reviewed the proposed budget amendment.
      - 1. Budget is in a good position – revenue is down somewhat, but we expect it to increase once Section

- 25 students are accounted for. Expenses are down proportionally as well. Overall in good shape.
- b. Mark Veldhoff made a motion to approve the Board Policies as presented. Rebekah deVries seconded. Passed unanimously.
    - i. Sara Vereeke gave the board an overview of Board Policy modifications in the current update.
8. Dashboard
- a. Finance: Dave Zimmer reviewed the financials – we are trending slightly ahead of last year, but are in good shape
  - b. Enrollment: Leisa Lobbezoo reviewed current enrollment information.
    - i. Enrollment by Month: We have several students enrolled and waiting for the semester break – enrollment is in a good spot this month.
    - ii. Unenrollment by Month: We anticipate losing several students at the semester break – we are working hard to keep as many students as possible
9. Discussion Items
- a. Parent and Student Perception Surveys: Tyler Huizenga will share more detailed information once we can analyze it – initial information is that the surveys came back overall positive. We also had more participation than in past years.
10. LSSU Comment: John Chandler reminded the board of the summer PD coming up in July. He encouraged board members to attend and would like a preliminary count in January. He wished the board a Happy Holidays and thanked the board for all their time and energy for kids.
11. Public Comment on Non-Agenda Items: NONE
12. Adjournment: Mark Veldhoff made a motion to adjourn the meeting at 5:55 pm
- a. Next Regular Meeting: January 21st, 2018

Minutes of all board meetings are available after approval by the Board at:

iCademy Global  
Attn: Tyler Huizenga  
8485 Homestead  
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

*iCademy Global has provided public notice of this meeting at:*

*8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637*