

Meeting of the Board of Directors

Minutes
Organizational Board Meeting

Monday June 24th, 2019 at 5:15 p.m.
8485 Homestead Dr.
Zeeland, MI, 49464

School Purpose: Create leaders and innovators through world-class education to the families of Michigan and eventually to developing countries throughout the world.

Board Purpose: Mission Statement

Prior to the meeting Dave Berry's Oath of office was administered by Mark Veldhoff.

1. Call to Order: Mark Veldhoff called the meeting to order at 5:41 pm
2. Attendance
 - a. Board Members: Mark Veldhoff, Sean Killilea, Rebekah deVries, Betsy Bulthuis, Drew DeMeester, Dave Barry
 - b. Guests: Dave Zimmer, Sara Vereeke, Tyler Huizenga
3. Consent Agenda: Mark Veldhoff made a motion to accept the consent agenda as presented. Dave Barry seconded. Passed unanimously.
 - a. Agenda
4. Public Comment on Agenda Items - NONE
5. Action Items
 - i. Designation of the public places in which notice of the annual board-meeting calendar and individual meeting notices will be posted.
 - a. No change, remaining as:
 - a. iCademy Global – 8485 Homestead Dr., Zeeland, MI 49464
 - b. <https://icademyglobal.org/community-events/school-board/>
 - ii. Designation of principal print media source

- a. no change, remaining as:
 - i. Holland Sentinel
- iii. Designation of depository or depositories for Academy funds.
 - a. no change, remaining as:
 - i. West Michigan Community Bank
- iv. Designation of Board Members and/or other personnel who are to be eligible to sign Academy checks.
 - a. **change**, addition of Vice President to ease annual transitions:
 - i. President
 - ii. Treasurer
 - iii. Secretary
 - iv. Vice President
 - b. Mark Veldhoff made a motion to add Vice President to the personnel eligible to sign Academy checks. Seconded by Dave Barry. Passed unanimously.
- v. Designation of organizations with whom we hold memberships.
 - a. no change, remaining as:
 - i. MAPSA
 - ii. National Charter Schools Institute
 - iii. West Michigan Association of Spanish Immersion Educators
- vi. Designation of personnel authorized by the board of directors to negotiate and implement contracts with vendors.
 - a. no change, remaining as:
 - i. Tyler Huizenga
 - ii. Dave Zimmer
- vii. Appointment of the Academy's Chief Administrative Officer (CAO).
 - a. No change, remaining as:
 - i. Tyler Huizenga
- viii. Appointment of the Title IX Coordinator
 - a. No change, remaining as:
 - i. Tyler Huizenga
 - 1. Freedom of Information Coordinator
 - 2. Civil Rights Coordinator
 - 3. Asbestos Designee

4. Copyright/ASCAP Coordinator
5. ACH/ETO Officer
- ix. Appointment (or reappointment in subsequent years) of board legal counsel.
 - a. no change, remaining as:
 - i. Saunders Winter McNeil, PLC
- x. Appointment (or reappointment in subsequent years) of Criminal Background Check Processor.
 - a. No change, remaining as:
 - i. Sara Vereeke
- xi. Appointment (or reappointment in subsequent years) of external independent auditor.
 - a. no change, remaining as:
 - i. Manner Costerisan
- xii. Adoption of Annual Board of Directors Meeting Schedule.
 - a. no change - 3rd Monday of every month, at 4:30p EST, at iCademy
 - i. 19 August
 - ii. 23 September
 - iii. 21 October
 - iv. 18 November
 - v. 16 December
 - vi. 27 January, 2019
 - vii. 24 February
 - viii. 16 March
 - ix. 20 April
 - x. 18 May
 - xi. 22 June – 2019-2020 Budget Hearing – 4:00p
 - xii. 22 June – Regular Board Meeting – 4:15p
 - xiii. 22 June – Organizational Meeting – 5:30p
 - b. Mark Veldhoff made a motion to adoption of Annual Board of Directors Meeting Schedule. Seconded by Rebekah deVries. Passed unanimously.
- xiii. Designation of a Compliance Coordinator
 - a. No change, remaining as:

- i. Tyler Huizenga
- xiv. Appointment (or reappointment in subsequent years) of the board's recording secretary
 - a. No change, remaining as:
 - i. Sara Vereeke
 - ii. Heidi Wolters
- xv. Designate the people responsible for posting the board's annual meeting calendar and all regularly scheduled and special board meeting notices along with board meeting agendas.
 - a. **Change**, addition of Sara Vereeke:
 - i. Heidi Wolters
 - ii. Sara Vereeke
 - b. Dave Barry made a motion to add Sara Vereeke as a responsible person for posting board meeting calendar, etc. Seconded by Mark Veldhoff. Passed unanimously.
- xvi. Mark Veldhoff made a motion to approve of Family Resource Guide. Seconded by Dave Barry. Passed unanimously
- xvii. Approval of standard agenda format (Attachment A) – no change
- xviii. Election of Officers

Current

- a. President: Mark Veldhoff
- b. Vice President: Rebekah deVries
- c. Secretary: Sean Killilea
- d. Treasurer: Drew DeMeester
- e. Trustee(s): Betsy Bulthuis

New

- a. President: Mark Veldhoff
 - b. Vice President: Rebekah deVries
 - c. Secretary: Betsy Bulthuis
 - d. Treasurer: Dave Barry
 - e. Trustee(s): OPEN
- xix. Dave Barry made a motion to election the new slate of Officers for the 2019-20 school year. Mark Veldhoff seconded. Passed unanimously



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6. LSSU Comment - NONE
7. Public Comment on Non-Agenda Items - NONE
8. Adjournment – Mark Veldhoff adjourned the meeting at 5:52 pm.
 - a. Next Regular Meeting: August 19, 2019

Minutes of all board meetings are available after approval by the Board at:

iCademy Global
Attn: Tyler Huizenga
8485 Homestead
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

iCademy Global has provided public notice of this meeting at:

8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637