

Meeting of the Board of Directors

Agenda
Regular Board Meeting

Monday April, 2020 at 4:30 p.m.
8485 Homestead Dr.
Zeeland, MI, 49464

School Purpose: Create leaders and innovators through world-class education to the families of Michigan and eventually to developing countries throughout the world.

Mark Veldhoff administered the oath of office to Deb Veenstra prior to the meeting.

Board Purpose: Mission Statement

1. Call to Order: Mark Veldhoff called the meeting to order at 4:36 PM
2. Attendance
 - a. Board Members: Mark Veldhoff, Rebekah deVries, Betsy Bulthuis, Deb Veenstra
 - b. IES/LSSU Staff: Bob Soulliere, Dave Zimmer, Tyler Huizenga, Sara Vereeke, John Chandler (LSSU), DeeDee DeFrell, Katelyn VanDyke, Leisa Lobbezoo
3. Public Comment on Agenda Items: NONE
4. Consent Agenda: Mark Veldhoff made a motion to accept the consent agenda as presented. Betsy Bulthuis seconded. Passed unanimously.
 - a. Agenda
 - b. Previous Minutes – Board Meeting Minutes on March 16th, 2020
5. Celebrations of the school
 - a. Roundtable
 - i. Tyler Huizenga: Scheduling mock-interview with student and his supervisor – excited to see this come together

- ii. Sara Vereeke – thanked the team for their flexibility in adjusting to our changing environment – keeping kids learning, while during a global pandemic, while having their own kids at home. They have done a great job balancing it all!
- iii. Deb Veenstra – Shout out to teachers for keeping parents informed – kept calm, but keeping expectations known and informing parents
- iv. Dave Zimmer – great to see continuing process forward and education happening as normal in a difficult world
- v. Rebekah deVries – excited to have Deb joining the board as an active parent. Communication for the parents has been great through the COVID-19 crisis
- vi. DeeDee DeFrell – shout out to parents of iCademy – they are still continuing school as normal with their kids all while having lots of extra things on their plate
- vii. Katelyn VanDyke – Multi age Thursday events – great connection point for kids who aren't able to connect with peers right now
- viii. Leisa Lobbezoo – parents have been giving grace as we navigate this new situation. Families are committing to next year - 86 students responded and only 3 are not returning next year – great to see!
- ix. Betsy Bulthuis – great communication from Tyler and Jenny from LSSU kept her in the loop to know what has happened at the school
- x. Bob Soulliere – whole IES team has been doing a great job moving forward. Tyler's communication to the board has been very timely and thorough.
- xi. Mark Veldhoff – Thanked Tyler for all his work and the team for making a smooth transition during the building closure.

6. Strategic Thinking

- a. K-5 Update and Discussion: Tyler Huizenga gave the board a summary of the background of this plan and past discussions.
 - i. Katelyn VanDyke gave an overview of feedback the team on these topics:
 1. Parent Survey: gathered from parents/families on plan for next year. Overall, they were supportive of new direction for next year which included discontinuing on-site time and replacing it with more intentional synergy sessions and virtual teaching
 2. Trial of Virtual live lessons for 4th/5th – Allison has trialed this, however the COVID-19 situation has hampered her efforts a bit
 3. Live Teaching Update – an overview of the live teaching that is tentatively planned for next year.
 4. Proposed synergy sessions: Katelyn VanDyke and DeeDee DeFrell shared the tentative synergy schedule for 2020-21 along with the community partnerships they are developing specifically with Outdoor Discovery Center and Grand Rapids Public Museum
 5. Marketing Plans: The team is creating a new K-5 Facebook page and new brand for K-5
 6. The board had a good discussion on these topics and the plans for the K-5 program for the 2020-21 school year.
7. Action Items
- a. Mark Veldhoff made a motion to approve budget amendment #2, as presented. Seconded by Deb Veenstra. Passed unanimously.
 - i. Dave Zimmer reviewed the budget amendment with the board including adjustments to revenue and expenses since the last budget amendment.
 - ii. Dave is anticipating presenting a final budget in June

- iii. The school has a healthy fund balance that will put the school in a good position going into next year given the financial news coming from the state. Dave will have more information on this in May for the board once more firm information comes from the state.
 - b. Mark Veldhoff made a motion to approve March quarterly financials, as presented. Seconded by Rebekah deVries. Passed unanimously.
 - i. Dave Zimmer gave the board an overview of the quarterly financials including revenue and expenditures as well as the school's balance sheet.
 - c. Mark Veldhoff made a motion to approve purchase of devices, as presented. Seconded by Betsy Bulthuis. Passed unanimously.
 - i. Tyler Huizenga shared the details of the proposed purchase with the board. The devices are to replace older devices as well as have additional devices available for future students. The board discussed the purchase and options the team considered.
 - d. Mark Veldhoff made a motion to approve the Resolution to Grant Emergency Powers to the School Leader To Comply with Executive Order 2020-35. Seconded by Betsy Bulthuis. Passed unanimously.
 - i. The board reviewed the resolution and implications for the school.
 - e. Mark Veldhoff made a motion to accept iCademy's Continuity of Learning Plan as presented. Seconded by Deb Veenstra. Passed unanimously.
 - i. Tyler Huizenga shared an overview of the Continuity of Learning (COL) Plan with the board. This COL provides an overview of iCademy's plans for learning for the remainder of the school year.
- 8. Dashboard - covered in previous areas of the agenda
 - a. Compliance

- b. Finance
 - c. Enrollment
 - d. Student achievement
 - e. Public Opinion
 - f. LSSU Commitments
 - g. Others
9. Discussion Items: Tyler Huizenga gave the board updates on these items:
- a. HS Opportunities and Global Mindset Tracking: Tyler shared a new tracking mechanism to keep our progress on these goals visible to the team.
 - b. COVID Update: Tyler Huizenga shared with the board the anticipated impact that COVID-19 may have on overall school finances for the remainder of this year and next year.
 - c. 2020-21 Budget Development: Dave Zimmer gave the board an update on progress toward developing the 2020-21 budget including work on the 2020-21 staffing plan and anticipated state funding.
 - d. Enrollment Solutions contract discussion: Enrollment Solutions sent information to add to the contract along with anticipated costs. The team is in the process of negotiating with the Enrollment Solutions team to finalize the 2020-21 contract.
 - e. Board Participation in Teacher Appreciation Week (May 4-8): Last year the board gave doughnuts for teachers. Mark Veldhoff asked the board for ideas for this year and they discussed options to thank our teachers.
10. LSSU Comment: John Chandler congratulated the board on a successful virtual meeting tonight. John also complemented Tyler and the team on completion of the Continuity of Learning Plan that they compiled and
11. Public Comment on Non-Agenda Items: NONE
12. Adjournment: Mark Veldhoff adjourned the meeting at 6:02 pm
- a. Next Regular Meeting: May 18th, 2020

Minutes of all board meetings are available after approval by the Board at:

iCademy Global
Attn: Tyler Huizenga
8485 Homestead
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

iCademy Global has provided public notice of this meeting at:

8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637